

**KEYSTONE AIRPARK AUTHORITY**  
7100 Airport Road, Starke, FL 32091-9347  
352-473-0031 (office) 352-473-4251 (fax)  
Email: keystoneheights@bellsouth.net



**MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY**  
Tuesday, September 15, 2009  
**CONFERENCE ROOM, KEYSTONE AIRPARK**

Chairman, Noel Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

**PRESENT:** Noel Thomas, Dean Weaver, Glen Harris, Scott Roberts, Ron Blake, David Kirkland,  
Col. Mauzey, Roland Luster, Don Ramdass, Karen Nelson, Jim Young, Pat Corbin

**ABSENT:** No Board Members Absent

Mr. Thomas reported that we have paid an additional \$150,000.00 on our note at M&S Bank, in addition to the \$300,000.00 paid last month, the balance is now 238,450.63 which is payable in one year.

Motion to accept the August Financials and Minutes for August 18, 2009.

**Motion By: Glen Harris      Seconded by: David Kirkland      All Ayes**

Mr. Weaver reported that over the last three weeks there have been approximately 20 emails regarding real estate taxes and it appears that no two counties handle it in exactly the same way, but that most of the property appraisers are not taxing aviation used property, regardless of whether it is leased or not. Some discussion was made to have Mrs. Corbin pull the current tax estimates, if received, or the past tax bills and to have Mr. Weaver research the possibility of tax savings.

Mr. Harris reported that there would be a Firewise Community Meeting tomorrow morning, September 16, 2009 at GoldHead State Park for any interested parties. This will be the third such meeting held by local officials relating to the Firewise Community Concept. This was a Concept set up by the Division of Forestry to help local cities, counties and communities learn to prepare to be more fire resistant. There was discussion regarding how this program might help the Airport become less vulnerable to fires and about the area covered under this local Firewise Community Group. Mr. Harris will attend the meeting and gather additional information to report later.

Mr. Blake reported that we had asked for an extension on the SWPPP, which was granted, until the end of the month. This will give additional time for completion of the plan. Don Ramdass responded that Jim Young had helped him complete the rather lengthy questionnaire, but there was additional information that needed to be added including a Fuel Spill Plan which would need to be incorporated into the plan. There was discussion on securing a sufficient Spill Plan. Mr. Ramdass stated that after the plan was completed; a draft would be issued to the Board for review before submission.

Motion to approve Agreement to proceed with the SWPPP Project between KAA and Passero Associates.

**Motion By: Dean Weaver      Seconded by: Glen Harris      All Ayes**

Mr. Roberts reported that he and Mr. Young are working on the Claim for the lightning damage. He spoke with Alexander Aviation to begin the process of having them look at our Property Insurance. We will continue with what we currently have until further notice.

Mr. Kirkland reported that he has begun working on the web page changes. He suggested improvements and updates to the site and received ideas for additional improvements. He also explained some options with both the NADIN and AWOS systems regarding available features and reported on the costs associated with each.

A motion to proceed with integrating the AWOS with the NADIN system.

**Motion By: Dean Weaver      Seconded by: Glen Harris      All Ayes**

MINUTES OF THE BOARD MEETING  
KEYSTONE AIRPARK AUTHORITY  
Tuesday, September 15, 2009

Page 2 of 2

Mr. Thomas continued discussion on the AWOS system to include the replacement and/or repair of the lightening sensor which is not working. The sensor was sent back to the manufacturer who reported that it was beyond repair and the cost of replacement is \$8,000. Additional research into pricing the sensor with other suppliers will be done by Mr. Young.

Mr. Young reported that the Airport had an inspection by the FDOT, which passed without problem. There were some suggestions about some trees that may need to be removed in a couple of years.

Mr. Thomas explained that the City of Keystone Heights is in the process of researching the benefits of making the Airport an Independent Special District, rather than a Dependent Special District. A memo was written by the City Attorney regarding this and other matters, which will be made available to the Board in the near future.

Mr. Thomas mentioned that Pat Corbin had turned in her letter of resignation, with her last day being September 30, 2009. He further stated that due to time limits, we would go through Florida Works and our applications on file to start setting up interviews. Interviews will be set up for Saturday, September 19, 2009. Discussion was made to possibly make the position full-time again.

The interview committee was made up of Mr. Thomas, Mr. Weaver and Mr. Blake

Mr. Taylor is drafting a letter for Passero and Pipeline stating that we will accept the Hangars, but not the paving at this time. This will allow the Airport to begin leasing the 4-unit Hangar. Part of the agreement will allow for the Airport to recoup costs of moving and storing the aircraft while the paving is being repaired.

MEETING ADJOURNED at 7:30 pm.

---

Noel Thomas, Chairman

Attest

---

Secretary