

KEYSTONE AIRPARK AUTHORITY
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MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY
Tuesday, October 20, 2009
CONFERENCE ROOM, KEYSTONE AIRPARK

Chairman, Noel Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Roberts followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, Dean Weaver, Glen Harris, Scott Roberts, David Kirkland,
Col. Mauzey, Roland Luster, Don Ramdass, Tony Brown, Jim Young, Cindy Ward

ABSENT: Ron Blake

Mr. Thomas asked the Board to look over the September Financials and Minutes for any questions or comments.
Mr. Weaver asked a question about the Undeposited Funds offset account.

Motion to accept the September Financials and Minutes for September 1 and September 15, 2009.

Motion By: Dean Weaver Seconded by: Glen Harris All Ayes

Mr. Ramdass reported that the draft copy of the Storm Water Pollution Prevention Plan was sent to Tallahassee, and a copy was sent to Mr. Blake's attention at the Authority. They have 30 days to review the Plan. When we receive it back, we will see what comments are made, finalize the plan and get the copies out. He also stated that training of the Tenants will have to be done to go over requirements during the first quarter of 2010. We will need to have the training signed off on and keep records of it for any future inspections.

Mr. Weaver reported that after the last Board meeting, he met with Roger Suggs of the Property Appraiser's office in Clay County. It was determined that we would have to pay taxes on all land for lease as well as land already leased. The same is required in Bradford County. He found that there were some smaller counties where taxes weren't required, but the majority of Counties did require payment of taxes on leased property or on property that is held for lease.

Mr. Weaver asked Jim Young to comment on the fact that Jet fuel gallons sold had risen significantly over last year during August and September. Mr. Young stated that we have simply had more jets fueling including more military planes. He further stated that we have several large military aircraft scheduled in the near future that would require Jet fuel. Mr. Weaver asked if we were recouping the State taxes with the fuel purchased by the military. Mr. Young explained that we are currently receiving full reimbursement for fuel including taxes.

Mr. Harris reported that the Board had talked previously about having a memorial sign made for Mr. Bob Canady after his passing and to have the sign placed in the area where the last trees were planted. The sign that was made wasn't large enough, so he has ordered another sign and should have it back in a few days. He would like to have the sign installed and have a date set to invite Mrs. Canady and any other Board members who would like to be present at the dedication. Mr. Harris said that he missed the last Firewise meeting, but they are very anxious to have all the billable hours logged for any labor and equipment used in the widening of fence lines and fire lines, or any other improvements that would cause any interruption of fires. These logged hours would be submitted and in exchange a Grant could be issued to the Firewise Group. Mr. Thomas reported that we have received a report from the Sportsman's Club listing the hours they had put in on such improvements and that the Airport has mowed areas that would qualify, so we will need to get those hours submitted as well.

Mr. Roberts reported that the claims due to interruption of service had been paid and that the invoice would be coming for the deductible. He also stated that he had requested updates from Alexander Aviation and has not received anything as of this date. The lightening claims that were turned in should be rapped up by the end of this week and there should be closure by the next meeting.

Mr. Young reported on an accident which had happened a couple of weeks prior, when a car had run through the fence. The repair has been completed and the driver's insurance has paid for the repair.

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Mr. Roberts also asked that any correspondence which might come in regarding insurance be copied to him

Mr. Kirkland reviewed the Special meeting on Thursday, October 8 regarding the website design with Andre Gourd, the web designer. Mr. Kirkland gave him a rough draft on the changes being proposed. The only thing pending were the photographs, which had been taken and would be forwarded to him. He would hopefully have a draft ready for approval by the next meeting.

Mr. Luster reported that he had received the JPA back and that it was being processed.

Mr. Young reported that there was an issue with the lights on the sign, which has been repaired. He also reported that the PTO shaft on the Massey Ferguson Tractor had to be replaced as well as a tire on the Jeep.

Mr. Thomas reported that Nicolai had asked to bring an acrobatic contest to the Airport in December. There was some discussion on making sure he had all the required permits and insurance in place before the contest could be allowed.

Mr. Thomas stated that it had been over a year since we had a tenant's meeting and that we needed to schedule one. After discussion it was tentatively scheduled for January 9th, 2010 and it was decided to provide lunch for the tenants.

Mr. Thomas stated that we have had a verbal request from a former tenant for a refund of bulk hangar rent while his plane was being repaired. Mr. Thomas stated that we had requested a formal letter from the former tenant requesting the refund before further consideration.

Mr. Thomas reported that the Mayor had asked if anyone was interested in volunteering for the LAM celebration this coming Saturday to please contact her office.

Mr. Weaver mentioned that there were two grants written, one for the Bradford County Economic Development and the other for the Tourist Development for the computer AWOS system to publicize the Airpark, which would need to be signed when they were issued. Mr. Thomas stated that Mr. Weaver could sign them when they came in.

Mr. Thomas reported on the situation with the taxiways. He stated that Mr. Taylor had received one response back today and that he would be handling any responses to that.

Mr. Young stated that all the new hangars, including the corporate hangars were now occupied and that we still had people on the waiting list for hangars.

Other discussion included waiting on AT&T to provide requirements for running phone lines to the Fire Suppression system and hangars, as well as waiting on additional pricing for the lightening sensor discussed at the September 15, 2009 meeting.

MEETING ADJOURNED at 6:45 pm.

Noel Thomas, Chairman

Attest

Secretary