

**KEYSTONE AIRPARK AUTHORITY**  
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**MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY**  
Tuesday, December 15, 2009  
**CONFERENCE ROOM, KEYSTONE AIRPARK**

Chairman, Noel Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

**PRESENT:** Noel Thomas, Dean Weaver, Glen Harris, David Kirkland, Ron Blake  
Lt. Col. Mauzey, Jim Young, Cindy Ward

**ABSENT:** Don Ramdass, Karen Nelson, Roland Luster

After discussion on the Fuel Sales inventory and expense adjustments each month, a motion was made to approve the November financial statements and minutes from the November 17<sup>th</sup> 2009 meeting.

**Motion By: Glen Harris                      Seconded by: David Kirkland                      All Ayes**

Mr. Thomas asked Mr. Weaver for an update on the Sportsmen's Lease. Mr. Weaver reported that he had spoken with FAA and DOT and stated that neither had an up-to-date approved appraiser's list any longer. Mr. Luster is willing to use any one who is a Licensed Florida Appraiser. Mr. Weaver suggested contacting several local commercial appraisers, by letter, requesting bids for the project. Mr. Thomas asked that the letters be sent by the end of the week. Mr. Weaver agreed to get this done by the following day. After further discussion on local appraisers, Mr. Thomas asked Mr. Weaver to give the appraisers one week to respond to the letters.

Mr. Weaver reported that he had received a noise complaint by a member of the Crystal Lake Homeowners' Association. This noise occurred when a C130 sat with the engine running on the Airport tarmac during a recent late-night military operation. Mr. Weaver stated that he had had Cindy listen in on a FAC teleconference meeting regarding noise abatement recently and we are looking into having a uniform noise complaint form available to send to those with complaints. He further stated that he would like to have any operations or activities that might cause an increase in noise, posted on the website so that the surrounding public would be advised. He suggested that future military operations be scheduled earlier or that the personnel be advised not to have the engines running while sitting idle on the tarmac.

Mr. Weaver reported that he had met with the representative of a company interested in locating to the airport. He also met with Enterprise Florida and Employ Florida personnel. They have applied for a grant to help with the training required through Santa Fe Community College. Mr. Weaver also stated that he has not been able to locate any other grants which would help cover the costs of building or renovating the existing buildings to accommodate the Company. He stated that the Company was also looking at three other airports in the surrounding areas. The company would be economically advantageous for this area, if it were to locate here as it would employ 40 people from day one and 120 people within the first year.

Mr. Harris commented that the plowing along the fence lines had been done recently by someone. Jim Young reported that Lance had been working on it and had made a lot of progress. Mr. Harris then stated that the next Fire Readiness meeting was on Thursday, December 17<sup>th</sup>, 2009. Mr. Thomas reported that the Fire Readiness/Watch group is trying to get grants to help get the area prepared for fires and that the meeting would be at City Hall at 1:00 pm for anyone interested in getting involved.

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Mr. Blake reported that he had responded to the gentleman who had inquired about the one-helicopter operation, but had not received a response back from him.

Mr. Roberts reported that we had renewed the E & O insurance recently and that he was continuing to try and get a quote from Alexander Aviation for the property insurance. After sending in information to them that was requested, we have had no additional response from them. He will attempt to contact them again.

Mr. Kirkland reported that Andre Gourd had updated the website with all the changes and additions that had been submitted and that he would have been at the meeting, but he had a previously commitment. Andre did have the site available for review at: rpcservers.net. Mr. Kirkland stated that it was up to the Board to decide when it would become live. After some discussion on when to make the new website live and replace the old one, it was decided to ask Andre to do it as soon as possible. As other changes come up, the website will be updated.

Lt. Col. Mauzey submitted the completed and signed Land Use Permit from the Florida National Guard.

Mr. Thomas reported that we had received five bids for the fence repairs needed due to damage from trees falling on the fence. The lowest bid was from Keystone Fence for \$2,200.00. The next lowest was from Lake Area Fence for \$2,980.00, Kremps for \$3,300.00, All Florida Yard and Fence for \$3,598.00 and Andrews Fence for \$4,821.00. Mr. Weaver asked that we make sure the fence company used is licensed and insured. A Motion was made to except the lowest bid, provided they are licensed and insured.

**Motion By: Dean Weaver      Seconded by: Glen Harris      All Ayes**

Mr. Thomas reported that we had been contacted by a design group from Florida Atlantic University who was having a design competition for long-term airport planning. They were inquiring into any project the Airport might have that they could use for their competition. Mr. Weaver stated that he had spoken with Don Ramdass, who in turn spoke with the professor of the group. It was determined that the type of design for this competition would not be what our Airport needed. However they have a similar competition for geotechnical design. Mr. Ramdass discussed the possibility of utilizing the geotechnical competition to help with project needs of the Airport.

We are expecting to receive notification by the FAA regarding the Runway 5/23 rehabilitation project soon. We have a letter from the previous low bidder that states that they will hold their original bid pricing. Mr. Weaver reported that the Engineer will have the grant paperwork in by February 1, 2010.

Mr. Thomas stated that the employee evaluation forms had been emailed to all board members and asked if anyone needed a hard copy. He asked that the Board get them completed and drop them off by the Airport office as soon as possible. Mr. Weaver said that he would like for each employee to complete a self evaluation also.

Mr. Thomas gave an update on the taxiway and concrete situation. He reported that Mr. Taylor had contacted the attorneys of Pipeline Contractors and Passero Associates and was waiting on documentation back from each. Mr. Taylor has also contacted an independent engineering firm who will be coming out soon for an evaluation. The Firm has asked for all the previous testing reports and other information. Mr. Thomas stated that it appears the taxiway and hangar floors are still moving. Mr. Young reported that the sealer that had been placed in the cracks in the hangar floor has now gapped open. Mr. Weaver asked if the taxiways were bad enough to warrant closing them. It was decided to mark the damaged areas of the taxiways with signs to warn tenants to taxi slow through those areas.

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Bob Oehl reported that the Bomber had been taken for its annual service and inspection and will back in about one month. He forwarded paperwork to Cindy today in reference to obtaining a refueler from Ascent and an insurance certificate for same. There will be seven WASP's attending the Wings of Freedom show this year. He also reported the Wings of Dreams museum had received a transfer order for property from NASA that includes, among other items, a console from mission control, astronaut food and a space suite. The total fair market value of the property they will receive is over ten million dollars. He gave out cards for the Air show for the board members to distribute to the community.

Mr. Thomas stated that a letter had been received by the European Rally School today reporting that someone had been driving on their property and had left tracks over the weekend. He also reminded the Board that the tenant meeting will be on January 9<sup>th</sup>, which will be posted as a Special Meeting. If the weather is bad, the meeting will be held in the Hangar.

Meeting Adjourned at 7:02 p.m.

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Noel Thomas, Chairman

Attest

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Secretary