

KEYSTONE AIRPARK AUTHORITY
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MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY
Tuesday, May 17th , 2011
CONFERENCE ROOM, KEYSTONE AIRPARK

Vice Chair Dean Weaver called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, Dean Weaver, Col. Mauzey, Mr. Kirkland, Mr. Ramdass,
Roland Luster, Glen Harris, Jim Young, Karen Nelson

ABSENT: Noel Thomas, Don Ramdass

A motion was made to approve the March & April 2011 financial statements. April 19th, 2011 Minutes will be available at June meeting.

Motion by: David Kirkland

Seconded by: Glen Harris

All Ayes

Mr. Glen Harris was sworn by KH City Mgr., Karen Nelson for Clay County seat for term from 05/11 to 5/13

Meeting Closed to Public – Board Members & Mr. Taylor only

Meeting Open to Public – Begin at 6:50 pm

Attached update via email from Don Ramdass updating 5/23 project.

Mr. Luster reported FDOT in the process of working on FY17 year. Meeting scheduled for 5/19/11 @ 1:00pm.

Mr. Weaver discussed accepting events, such as, Flytec Race & Rally hang gliding competition.

Motion was made to move forward on accepting such events in future.

Motion made by: Ron Blake

Seconded by: David Kirkland

All Ayes

Discussion was made regarding Fuel Master training for other employees/ Board Members outside of Jim Young. Training is available on-line for \$78.00 per person. Mr. Weaver suggested that 2 others be certified; 1 being a Board member.

Motion was made to move forward is getting Fuel Master training confirmed for 1 employee and 1 Board member.

Motion made by: Dean Weaver

Seconded by: Ron Blake

All Ayes

Mr. Weaver stated that Cougar Aircraft has funding and are ready to rent a building and begin building aircraft. Mr. Blake confirmed that we have a signed legal document. Cougar is interested in leasing land, as well. Mr. Weaver has directed Mr. Blake pull the recent appraisal, figuring a lease price and move forward by contacting the company and making a proposal on land lease.

Mr. Harris reported that timber costs are up.

Mr. Roberts announced his resignation to Board and thanked everyone for support and friendship during his term. Mr. Roberts reported that the Airpark Aviation Liability is due to be renewed no later than June 22nd.

Mr. Kirkland updated Board on Web revisions and updated features. Fence Grounding project is complete.

Mr. Kirkland proposed his suggestions and pricing for well-needed signs fro airport grounds. Signage included are directional signs, safety signs, parking signs, etc . Mr. Weaver directed Mr. Kirkland to get pricing from Locker Room as well as Jessica at Radio Shack in efforts to keep business local.

Mr. Kirkland reported on Fuel Adjustment findings. Spreadsheet is still being worked on will finalize by June meeting.

Mr. Kirkland discussed the possible need for FBO/Bulk Security. He invited a company to come out and give pricing on camera security which will cover exterior FBO/ Bulk as well as Jet-A truck and tanks. Mr. Weaver

directed Mr. Kirkland to get pricing on web-cams as well. Mr. Weaver expressed concern about witnessing a non-employee on the tug. More discussion will take place about access to airpark after hours by non-employees.

Col. Mauzey reported there is a possibility that Gov. Scott may be coming into Camp Blanding May 23rd and 30th. Mr. Weaver directed Jim Young to get Camp Blanding/ Airport Road paperwork (As-builts) from Bill Weber and give to Mr. Weaver. Mr. Weaver will take to Atty Taylor office for review.

Mr. Young reported on facility management. Reported that he has contacted a contractor to look at water leak inside FBO office. Waiting on proposal. Painting of exterior FBO will begin next week (5/23/11). Also reported that Corp. Hanger #1 floor is buckling and door cannot open. Mr. Weaver has directed Mr. Young to move Mr. Bailey from #1 to Corp #3. Mr. Weaver will send a letter to Atty Taylor regarding the concrete issue and wait to hear what to do next.

Mr. Young reported the only hanger available is Corp. # 3.

Mr. Weaver directed Mr. Young to have Hanger Waitlist available to Maria and Board members. If waitlist contacts want to maintain position, we must require a deposit.

Mr. Kirkland has requested that the screen be put above the outside bathroom to keep frogs from getting in.

Mr. Young stated he would make this a priority.

Mr. Weaver directed Ms. Gall to make sure that the Facility Mgt. report be included in all KAA Board Mtg packets each month.

Mr. Weaver began discussion about pre-purchased fuel and asked for feedback from Board. It was a unanimous vote by Board to not allow customers to pre-purchase fuel based on the low mark-up we have to begin with.

Mr. Weaver inquired about Wings of Dreams blanket fuel discount. The Board understood the only discount available on fuel through Wings of Dreams is during the Fly-in breakfast at a \$.25/ gal discount. Fuel discount has also been historically applied through the annual Air Show (Collings Foundation planes only). Board agreed to continue discounts for said events.

Leasee, Albert Killmeyer inquired about the April financial report, T-Hanger A & E line items. He questioned the income amount being much higher than budgeted. Ms. Gall said she would look into and report back at next meeting.

Meeting adjourned at 8:04pm

Noel Thomas, Chairman

Attest

Secretary